

Outer North East Area Committee area Community Planner: Forward Plan 2010- 2011 Key Major Projects

Area	Action	Timescale	Progress
Information Pack	Compile an information pack for Parish Councils on the planning system, including contact details	Draft End of November	On going
Training	Organise planning conference for Parish and Town Councils	March 2011	Date, venue and draft agenda prepared. Checking with AC for funds available for speakers and alternate "free" providers
	Training/ information on making effective representations	Summer 2010	Completed -delivered to Parish Council
	Training// information about the process of inquiries	Summer 2010	Completed -delivered to Parish Council
Community Involvement	Training/ information for the local community on planning issues, role of Town and Parish Councils and role of the Ward Member	On going	On going
	Discuss with Members / Area Management the possibility of obtaining funding to produce hard copy leaflet for the public/ community on planning, the role of members and role of the Parish Council. (subject to funding)	Discussions end November 2010 Draft end December 2010 Completed end January 2010	
Contact	Continue contact with all Parish Councils, preferably face to face to describe the role and remit of the community planner and	On going	On going
Pre-application	Work with Development Project Manager on scoping the parameters of involvement at the pre-app stage for the local community (<i>Scrutiny Inquiry recommendation</i>)	March 2011	
Appeals report	Feedback from local community stakeholders about the recent appeal to ascertain if there are any lessons to be learnt and service improvements to implement across the service.	End August 2010	Overdue- Church Fields reopening November 2010
Town and Parish Planning Charter	Assist in implementation of The Charter	Summer 2010	Completed